



31 South Penn Street, P.O. Box 328, Allentown, PA 18105
484-765-4121

CONDUIT CONTRIBUTION FORM

The mission of The Allentown School District Foundation (ASDF) is to encourage, promote, support and fund positive educational experiences for students in the Allentown School District.

ASDF supports and encourages independent gifts which will benefit the Allentown School District and its students and which fall outside of the Foundation's strategic priorities and programming and normal fundraising efforts.

Because the Foundation is a 501(c)(3) not for profit corporation, individuals and corporations may make tax deductible contributions to the Foundation for the direct benefit of the District. These contributions may be for specific or general purposes and they are of enormous importance to the District in these difficult economic times. Just a few examples of past conduit gifts include Covid-19 crisis funding for technology and computers, Dieruff High School Learning Dome, improvements of the WAHS baseball facilities, playground improvements at the Ramos, Sheridan and Mosser schools, and school uniform funding.

As a 501(c)(3) corporation, ASDF serves as a pass-through conduit for these tax-deductible gifts which benefit the District.

If you have an interest in making a conduit gift, please complete the form below and return it to ASDF, 31 S. Penn Street, P.O. Box 328, Allentown, PA 18105. If you have any questions concerning this form, please call the Foundation at 484-765-4121. Please note that the Foundation's 501(c)(3) tax exempt number is 27-0743152.

Date: _____

Donor(s) Name(s): _____

Organization Name and Contact Person: _____

Address: _____

Phone: _____ Email: _____

Purpose of the Conduit Gift: _____

Contribution Amount: _____ Donor(s) Signature: _____

Signature, ASDF Executive Director/Date

Signature, ASD Superintendent/Date

CONDUIT CONTRIBUTION GUIDELINES

- Conduit contributions must meet the standard charitable organization rules as outlined by the Federal Accounting Standards Board (FASB). Contributions will be recognized and recorded.
- ASDF reserves the right to charge a service fee for administrative expenses as agreed to by the donor and ASDF.
- Conduit contributions require the approval of the ASDF Executive Committee and the Superintendent of the Allentown School District or his or her designee.
- Conduit contributions require the completion of the ASDF Conduit Gift Form. Any and all supporting documentation for the conduit gift should be included with the form.
- In-kind gifts are non-cash contributions of goods or services such as musical instruments, books, computers, etc. They may be considered conduit contributions but require a different form to be completed.

Date: 12-3-21